

KANASHA L. N. BLUE

69 Mansion Ave • Cheektowaga, NY 14206 • Phone: (716) 870-1595 • Kanashablue@gmail.com

SUMMARY OF QUALIFICATIONS

- Socially concerned, motivated and ambitious professional with an interest in program evaluation, program management, contracts and policy analysis.
- Young professional with experience in management, office and administrative tasks, customer service, and program evaluation with an emphasis on productivity and performance.
- Proficiencies in Microsoft Office including Word, Excel, PowerPoint, Outlook, Publisher.
- Proven ability to adapt and manage crises effectively through an assortment of techniques.
- Capacity for working efficiently in a fast-paced setting while handling multiple priorities.

SUMMARY OF SKILLS

- Project Management
- Event Coordination
- Management & Supervision
- Microsoft Office Proficient
- Office/Administrative Duties
- Scheduling & Planning
- Communication Skills
- Customer Service & Relations
- Interviewing & Screening
- Case Management
- Individual Treatment Plans
- Crisis Intervention
- Negotiation & Mediation
- Quality Assurance
- Analytical & Problem Solving

PROFESSIONAL SKILLS

- Managed, trained and motivated staff to reach maximum success rate while maintaining a high level of accuracy
- Conducted quality assurance audits and addressed performance issues through coaching, counseling and corrective action
- Provided contract oversight, technical guidance and supervision to a staff of 65 personnel in the preparation, handling, storing and sanitation practices of food service
- Performed record keeping, inventory management and the allocation of supplies and equipment for 230 personnel
- Customer Service & Client Relations
 - Delivered intensive clinical interventions for clients with serious and persistent mental illness while using evidence-based practices including motivational interviewing and trauma-informed care to create individualized service plans based on clients' strengths
 - Networked and collaborated with providers within Erie County mental health and human service systems to provide clients with effective and appropriate social, medical, and behavioral referral and linkage
 - Counseled, supervised, formulated and enforced corrective action recommendations for adolescents challenged with emotional and behavioral difficulties in a juvenile detention facility
 - Negotiated and arranged payment plans and settlements while adhering to all applicable collection laws (FDCPA) for over 400 past due accounts
 - Identified barriers to employment and develop solutions to these barriers by providing information on resources available through the Department of Labor
- Project Development
 - Created, updated, and maintained committee databases, spreadsheets and communications; developed and streamlined office and meeting procedures; coordinated and participated in all conference calls and meetings
 - Worked with staff, faculty, and peers to organize, plan, and facilitate orientation programming for over 2000 incoming students in a team-driven environment
 - Evaluated programs that educated minority communities about heart disease, stroke, health disparity policies and advocacy efforts

PROFESSIONAL EXPERIENCE

- New York State Department of Labor - Labor Services Representative 2016 - Present
- Mary Kay Cosmetics - Independent Senior Beauty Consultant 2016 - Present
- Buffalo Federation of Neighborhood Center - Care Manager 2015 - 2016
- Gateway-Lougview, Inc. - Residential and Non-Secure Detention Counselor 2011 - 2015
- Erie County District Attorney's Office Victim Assistance Program - Intern 2010 - 2010
- New York Army National Guard - Food Service Staff Sergeant 2005 - 2014

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EDUCATION

- Marist College, Poughkeepsie, New York - Masters of Public Administration
- Buffalo State, State University of New York, Buffalo, New York - Bachelor of Science in Criminal Justice

VOLUNTEER AND COMMUNITY INVOLVEMENT

- Second Baptist Church, Deaconess and Missionary Ministry Chair 2016 - Present
- The College Simulation Experience, Volunteer 2016 - Present
- Second Baptist Church Foundation, Volunteer 2014 - Present
- Buffalo/Niagara Mentorship Program, Inc., Mentor and Public Relations Director 2007 - 2011
- American Health and Stroke Association - Cultural Health Advisory Committee Member 2008 - 2010

PROFESSIONAL AFFILIATIONS

- National Association for the Advancement of Colored People, Silver Life Member 2014 - Present
 - Executive Committee Member, Buffalo Branch 2016 - Present
 - Young Adult Action Committee, Chair 2014 - Present
- American Legion Jesse Clipper Post 430, Member 2014 - Present
 - Third Vice Commander 2017 - Present
 - Finance Officer 2014 - 2017
- Coalition of Black Trade Unionist (CBTU), Member 2017 - Present
- Public Employees Federation, Steward 2016 - Present
 - Treasurer 2017 - Present
- Lambda Pi, Upsilon Sorority, Latinas Poderosas Unidas, Inc., Member 2017 - Present
 - Philanthropic Chair 2009 - 2010
 - Chapter President 2016 - 2017
- Alpha Phi Sigma, National Criminal Justice Honor Society, Member 2009 - 2010
- Alpha Lambda Delta Honor Society, Charter Member 2009 - Present

ORS AND AWARDS

- National Association for the Advancement of Colored People (NAACP)
 - Rufus Frasier Human Relations Award, 2017
- Unlimited Possibilities Overcoming Poverty Ministry, Inc.
 - Women Touching the World Award, 2017
- Mary Kay Cosmetics, Inc.
 - National Queen Courts of Sales, 2017
- New York Army National Guard
 - New York National Guard Long and Faithful Service Ribbon, 2014
 - Army Achievement Medal, 2014
 - Army National Guard Components Achievement Medal, 2014
 - Army Service Ribbon, 2012
 - New York State Operation Enduring Freedom Service Ribbon, 2012
 - Army NCO Professional Development Ribbon, 2012
 - United States Armed Forces Reserved Medal with Mobilization Device, 2012
 - Global War on Terrorism Expeditionary Medal, 2012
 - Army Achievement Medal, 2011
- Army National Guard Components Achievement Medal, 2009
- National Defense Service Medal, 2005
- Global War on Terrorism Service Medal, 2005
- Army Overseas Service Ribbon, 2005

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Its all About Family!!!



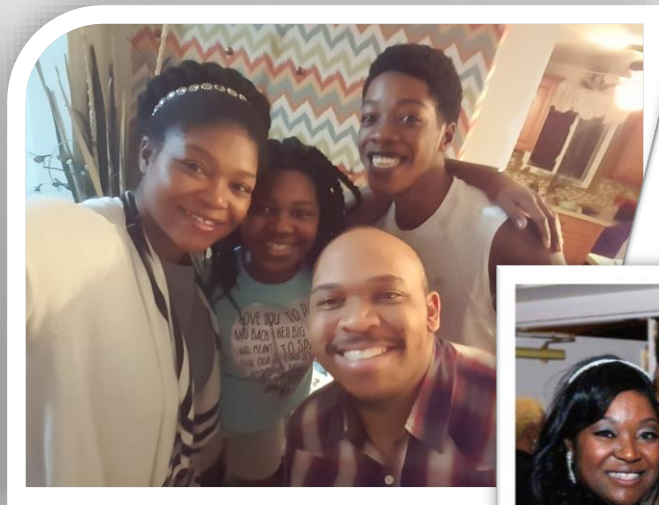
Born and raised in St. James Jamaica to Clive and Sharon...



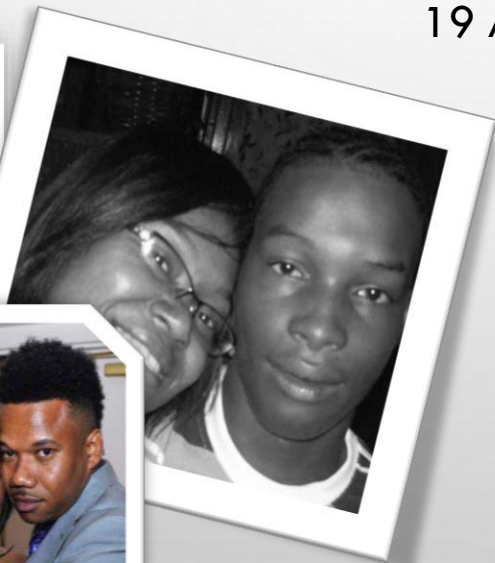
19 Aunts and Uncles



Kanisha
October 4, 2014
Wife of Almost 3
Wonderful years



3 Brothers and 1 Sister



Future Mom of this little Person

Service

Staff Sergeant Kanasha Blue, Retired



FORT DRUM-- Cooks from the 27th Brigade Special Troops Battalion prepare meals for pickup by units spread across 14 training sites Sunday on Fort Drum. The cooks prepare hot breakfasts and dinners for more than 1,000 New York Soldiers every day, often working more than 16 hours.

Employment - NYS Department of Labor



<https://www.youtube.com/watch?v=nAfF7WobGjc>

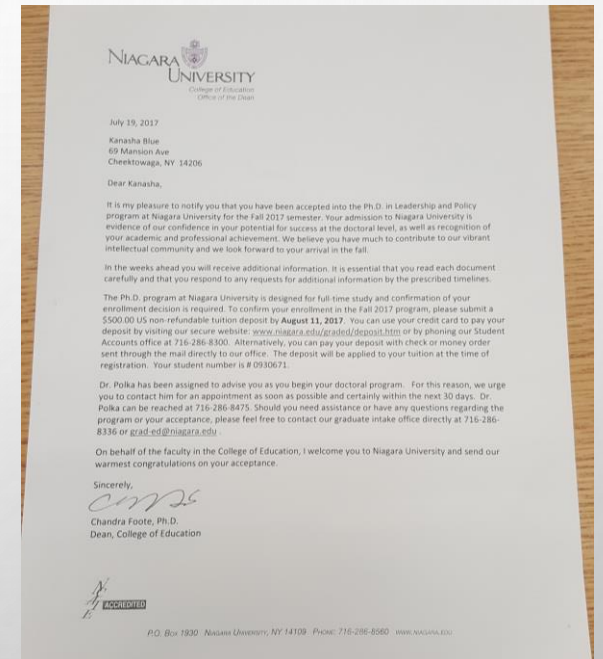
Education

SUNY Buffalo State – August 2006 – May 2010
Bachelor of Science in Criminal Justice



Marist College – August 2013 – January 2015
Master's of Public Administration

Niagara University – August 2017



Awards



Women Touching the World Award - 2017



NAACP Rufus Frasier Human Relations Award - 2017

Professional Association

